

TENANT APPLICATION FORM

the
property
people



GLASGOW | EDINBURGH | PAISLEY | DUNDEE

www.ross-liddell.com

Property:

Full Name: **Tel. No.**

Date of Birth:/...../.....

Home Address:

Postcode: **Own Home** **Rent Home** **Time at Address:**

If owned/rented less than 5 years, please provide previous address:
.....
.....

Company Name:

Company Address:

Designation:

Registered Office:

Company Number: **Date Established:**

Nature of Business:

Trade References:
Please provide names and addresses of two companies, who currently grant your business credit facilities:

Name:	Name:
Address:	Address:
.....
.....

Landlord/Employment References:

Please provide names and addresses of two Landlords and/or Employers:

Name: **Name:**

Address: **Address:**

.....
.....

Landlord/Employer
(Please circle relevant selection)

Landlord/Employer
(Please circle relevant selection)

Please provide details of business premises operated by you in the last 5 years (other than above)

.....
.....
.....

If the use proposed for the property is not as existing, what use do you propose?

.....

What experience do you have in this type of business?

.....

Please confirm length of lease required and other information which you feel may support your application.

.....
.....

Signature of Applicant: **Date:**

The information that you supply to us will be treated as confidential. However, unless you request us not to, we will obtain a trade, bank, landlords or employment reference as well as credit references where available.

Please return your completed application form to:

Miss Jennifer Sorley
Ross & Liddell
60 St Enoch Square
Glasgow
G1 4AW

Tel: 0141 204 7355 Fax: 0141 226 5064



Ross & Liddell
60 St. Enoch Square
Glasgow
G1 4AW

TO: (1) (insert Name & Address of your Customer's Bank)

ENQUIRY ON **(2)** _____

_____ Bank Account No. _____

Please provide your opinion concerning the ability of your customer to meet the financial commitment of £_____ per annum, by way of rent, rates & common charges, payable quarterly.

Ross & Liddell enclose your administration fee of £ _____ (including V.A.T.)

CONSENT

I/We authorise **(3)** _____ to provide a banker's opinion, as stated above.

Signature**(4)** _____ Date _____

Signature _____ Date _____

or

An authority is held by the subject's bank

Notes on form completion

1. Insert Name & Address of bank
2. Insert customer's full name and address (and bank account number, if known)
3. Insert the name of customer's bank.
4. Sign the application.

(Standard Application)